

By FAX/E. Mail

**PROCEEDINGS OF THE COMMISSIONER AND DIRECTOR OF SCHOOL  
EDUCATION: ANDHRA PRADESH: HYDERABAD**

**Procs R.C No 1412/F1-4/2013,**

**Dated: 21-12-2013**

Sub: Estt-O/o C&DSE,A.P., Hyderabad-Employees Health Schemes-Providing  
Cash Less medical Treatment to the State Government Employees,  
Pensioners and their dependent family members-Certain Instructions-  
Reg

Ref:1) G. O. Ms No 334.Fin (SMPC.II)Dept., dt. 13-12-2013  
2) Circular No.A8-2/3393/2013, dt.13-12-2013 of CAO of this office.  
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While enclosing copies of the references along with its enclosures all the  
District Educational officers and Regional Joint Directors of School Education in  
state are here by informed that Government have issued orders in their G. O 1st  
cited to submit employees data (HMRS) through on line Web-based application.

Hence all the District Educational officers and Regional Directors of School  
Education in the state are requested to arrange to see that the staff who are  
working under their jurisdiction should submit their data/applications to the  
concerned Drawing and Disbursing Officers along with the following documents  
in digital form along with the filled application for uploading the same for issue of  
Health Cards and they are requested to complete the exercise as per  
Government instructions before 24-12-2013 positively.

- a) Copy of service Register (pages 1and 2 old service register or pages 4 and  
5 of new register )
- b) Digital copy of ICAO complaint photograph of the employee and of each  
beneficiary
- c) Copy of Aadhar Card or Adhar Card enrolment receipt for each  
beneficiary.
- d) For the beneficiaries who are below five years if Aadhar Cards or Aadhar  
Card enrolment receipts are not available, birth certificate issued by the  
appropriate authority may be furnished.
- e) In the case of family member or dependent suffers any disability, the  
disability certificate issued by the competent authority has to be  
submitted.
- f) If (c), (d) and (e) documents above are not immediately available  
remaining data may be entered without awaiting the documents. In such  
cases, employees be instructed to submit them before January 31, 2014.

Further all the DEOs and RJDSEs should submit their feedback to the  
Deputy Director (Planning) O/o C&DSE, A.P., Hyderabad without fail and see that  
the exercise should be completed by 24-12-2013.

P.V. SRI HARI  
for COMMISSIONER AND DIRECTOR  
OF SCHOOL EDUCATION

To  
All the District Educational Officers in the state  
All the Regional Joint Directors of School Education in state

//t.c.f.b.o.//

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SUPERINTENDENT  
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